

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
February 18, 2019**

PRESENT

Linda Rapkin
Ruth Scott
Harriet Seigel
Joan Swanekamp

David King
Jennifer Ries-Taggart

NOT PRESENT

Andrea Koch

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

On behalf of all the trustees, Ms. Rapkin welcomed Joan Swanekamp to the board.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of January 21, 2019, were distributed for review and approval. Ms. Seigel **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Minutes of January 21, 2019. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation to Transfer Grant Funds from BML Deferred Revenue Account to 2019 Operating Budget was submitted for approval. Ms. Rapkin **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Recommendation to Transfer Grant Funds from BML Deferred Revenue Account to 2019 Operating Budget. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for February 2019 was submitted for approval in the amount of \$11,086.05. The List of Gift Fund Bills for February 2019 was submitted for approval in the amount of \$525.00. Mrs. Scott MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for February 2019. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Seigel MOVED and Mrs. Scott SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

March Board Meeting

March 18, 2019, at 4:30 PM
Founder's Conference Room