

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
March 18, 2019**

PRESENT

Linda Rapkin
Ruth Scott
Andrea Koch
Harriet Seigel
Joan Swanekamp

Jason DiPonzio
Cindy Stuart
Jennifer Ries-Taggart

NOT PRESENT

Ms. Rapkin, President of the Board, called the meeting to order.

On behalf of all the trustees, Ms. Rapkin welcomed Andrea Koch to the board.

I. MATTERS OF THE PRESIDENT

Architectura Principal Jennifer Takatch and drafter/designer Theresa Bender presented the entrance foyer design and projected construction cost estimates.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of February 18, 2019, were distributed for review and approval. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the Minutes of February 18, 2019. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Approve Entrance Foyer Renovation Construction Estimate was submitted for approval. Ms. Seigel MOVED and Mrs. Scott SECONDED THE MOTION to approve the Recommendation to Approve Entrance Foyer Renovation Construction Estimate. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve Network Recabling Project was submitted for approval. Mrs. Scott MOVED and Ms. Seigel SECONDED THE MOTION to approve the Recommendation to Approve Network Recabling Project. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for March 2019 was submitted for approval in the amount of \$16,414.69. The List of Gift Fund Bills for March 2019 was submitted for approval in the amount of \$3,504.19. Ms. Seigel MOVED and Ms. Rapkin SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for March 2019. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Ms. Rapkin expressed the Board's sincere appreciation for all the volunteers who worked on the Friends' recent book sale and made it such a resounding success.

There being no further business, Ms. Rapkin MOVED and Mrs. Scott SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

April Board Meeting

April 15, 2019, at 4:30 PM
Founder's Conference Room