

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
July 19, 2021**

PRESENT

Harriet Seigel
Michael Burger
Joan Swanekamp

Jason DiPonzio
Jennifer Ries-Taggart

NOT PRESENT

Ruth Scott
Surendar Jeyadev

Hinda Miller

At the request of Mrs. Scott, President of the Board, Ms. Seigel chaired the meeting.
Ms. Seigel called the meeting to order.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of June 21, 2021, were distributed for review and approval. Ms. Swanekamp
MOVED and Mr. Burger SECONDED THE MOTION to approve the Minutes of June 21, 2021.
THE MOTION WAS CARRIED UNANIMOUSLY

III. ACTION ITEMS

The Recommendation for Authorization to Enter into Professional Services Contract for BML
Donor Database Maintenance/Support was submitted for approval. Mr. Burger MOVED and Ms.
Swanekamp SECONDED THE MOTION to approve the Recommendation for Authorization to
Enter into Professional Services Contract for BML Donor Database Maintenance/Support. THE
MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Purchase Video Recording Equipment was submitted for approval. Ms.
Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the
Recommendation to Purchase Video Recording Equipment. THE MOTION WAS CARRIED
UNANIMOUSLY.

There being no additional Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for July 2021 was submitted for approval in the amount of \$26,265.33. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for July 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for July 2021 was submitted for approval in the amount of \$496.00. Mr. Burger MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for July 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

August Board Meeting	August 16, 2021, at 4:30 PM Founder's Conference Room
2022 BML Budget Presentation	August 25, 2021, at 4:00 PM Downstairs meeting room in Town Hall