

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
September 21, 2020**

**PRESENT**

Linda Rapkin  
Ruth Scott (by phone)  
Andrea Koch  
Harriet Seigel  
Joan Swanekamp

Jason DiPonzio  
Jennifer Ries-Taggart

**NOT PRESENT**

Hinda Miller

Ms. Rapkin, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Rapkin expressed her appreciation to Ms. Whitbeck for her organizational skills and preparation for the Library Board meetings.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of August 19, 2020, were distributed for review and approval. Mrs. Scott **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the Minutes of August 19, 2020. **THE MOTION WAS CARRIED UNANIMOUSLY.**

**III. ACTION ITEMS**

The Recommendation to Return \$14,210 in Targeted Friends of BML Donations from BML Gift Fund to Friends was submitted for approval. Ms. Seigel **MOVED** and Ms. Koch **SECONDED THE MOTION** to approve the Recommendation to Return \$14,210 in Targeted Friends of BML Donations from BML Gift Fund to Friends. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

#### **IV. APPROVAL OF BILLS**

The List of Bills for September 2020 was submitted for approval in the amount of \$17,069.09. The List of Gift Fund Bills for September 2020 was submitted for approval in the amount of \$179.32. Mrs. Scott MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for September 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

#### **V. OTHER BUSINESS**

There being no further business, Ms. Seigel MOVED and Ms. Rapkin SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

#### **DATES TO REMEMBER:**

October Board Meeting

October 19, 2020, at 4:30 PM