

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
January 16, 2023**

PRESENT

Harriet Seigel
Joan Swanekamp
Michael Burger
Surendar Jeyadev

Jennifer Ries-Taggart

NOT PRESENT

Kristen Totleben

Jason DiPonzio
Cindy Stuart

Ms. Seigel, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Ms. Seigel led the last portion of the board effectiveness evaluation. After discussion, it was agreed the board effectiveness evaluation be reviewed every three years.

Having no further Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of December 19, 2022, were distributed for review and approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Minutes of December 19, 2022. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Revise 2023 BML Closing Schedule and BML Personnel Policy was submitted for approval. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation to Revise 2023 BML Closing Schedule and BML Personnel Policy. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve the 2022 Annual Report for the confidential FFRPL Grant was submitted for approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Recommendation to Approve the 2022 Annual Report for the confidential FFRPL Grant. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for January 2023 was submitted for approval in the amount of \$20,970.02. Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the List of Bills for January 2023. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for January 2023 was submitted for approval in the amount of \$868.80. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for January 2023. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

On behalf of the Nominating Committee, Mr. Burger announced that the Town Board reappointed Ms. Seigel for a second five-year term on the Library Board. The Nominating Committee recommended the election of Ms. Seigel as President and Ms. Swanekamp as Vice President of the Library Board for 2023. Mr. Burger MOVED and Ms. Swanekamp SECONDED THE MOTION to elect Ms. Seigel as President of the Library Board for 2023. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Seigel thanked the board for their support.

Mr. Jeyadev MOVED and Mr. Burger SECONDED THE MOTION to elect Ms. Swanekamp as Vice President of the Library Board for 2023. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Swanekamp thanked the board for their support.

There being no further business, Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

February Board Meeting

February 20, 2023, at 4:30 PM
Learning Center