

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**  
Held as a Zoom Conference Call

**APPROVED MINUTES**  
**June 20, 2022**

**PRESENT**

Harriet Seigel  
Joan Swanekamp  
Michael Burger

Jason DiPonzio  
Hinda Miller  
Jennifer Ries-Taggart

**NOT PRESENT**

Surendar Jeyadev  
Kristen Totleben

Ms. Seigel, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

In light of the Juneteenth holiday, Ms. Seigel asked for input on holiday closings. After some discussion, the Board decided to review federal holidays, compare the holiday schedules of the Library and the Town, and consider the philosophy that the Library should be open when school is closed to serve as a learning center for children and families. The Board will revisit this topic at a future meeting.

Having no further Matters of the President, Ms. Seigel moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of May 16, 2022, were distributed for review and approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Minutes of May 16, 2022. THE MOTION WAS CARRIED UNANIMOUSLY.

**III. ACTION ITEMS**

The Recommendation for Reinvestment of Certificate of Deposit was submitted for approval. Mr. Burger MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation for Reinvestment of Certificate of Deposit. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Appropriate Funds from BML Gift Fund for Restroom Upgrades was submitted for approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION

to approve the Recommendation to Appropriate Funds from BML Gift Fund for Restroom Upgrades. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Revise Selected BML Policies was submitted for approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Recommendation to Revise Selected BML Policies. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Revise BML Communications Display Policy was submitted for approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Recommendation to Revise BML Communications Display Policy. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Ms. Seigel moved to the Approval of Bills.

#### **IV. APPROVAL OF BILLS**

The List of Bills for June 2022 was submitted for approval in the amount of \$33,135.67. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for June 2022. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for June 2022 was submitted for approval in the amount of \$2,171.66. Mr. Burger MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for June 2022. THE MOTION WAS CARRIED UNANIMOUSLY.

#### **V. OTHER BUSINESS**

There being no further business, Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

#### **DATES TO REMEMBER:**

July Board Meeting

July 18, 2022, at 4:30 PM  
To be determined