

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
December 17, 2018**

PRESENT

Linda Rapkin
Ruth Scott
Andy Kappy
Kathy Miller
Harriet Seigel

Jason DiPonzio
David King
Jennifer Ries-Taggart

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Mr. Kappy and Ms. Miller will be leaving the board on December 31, 2018. On behalf of the board, Ms. Rapkin thanked both of them for all the contributions they've made to the board and told them they will be missed.

On behalf of the Nominating Committee, Ms. Seigel **MOVED** and Ms. Miller **SECONDED THE MOTION** to approve Mrs. Scott as Vice President for 2019. **THE MOTION WAS CARRIED UNANIMOUSLY.**

On behalf of the board, Ms. Rapkin wished the entire BML staff a safe and enjoyable holiday season and a successful 2019. The board appreciates all that the staff does.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of November 19, 2018, were distributed for review and approval. Ms. Miller **MOVED** and Ms. Seigel **SECONDED THE MOTION** to approve the Minutes of November 19, 2018. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation for 2018 Year-End Budget Closing was submitted for approval. Mrs. Scott MOVED and Ms. Miller SECONDED THE MOTION to approve the Recommendation for 2018 Year-End Budget Closing. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve Receipt of NYS Bullet Aid and to Defer Appropriations for Purchase in 2019 was submitted for approval. Ms. Seigel MOVED and Ms. Miller SECONDED THE MOTION to approve the Recommendation to Approve Receipt of NYS Bullet Aid and to Defer Appropriations for Purchase in 2019. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for December 2018 was submitted for approval in the amount of \$31,738.03. The List of Gift Fund Bills for December 2018 was submitted for approval in the amount of \$5,304.38. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for December 2018. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Mrs. Scott MOVED and Ms. Seigel SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

January Board Meeting

January 21, 2019, at 4:30 PM
Founder's Conference Room