

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**
Held as a Zoom Conference Call

**APPROVED MINUTES
October 18, 2021**

PRESENT

Ruth Scott
Harriet Seigel
Michael Burger
Surendar Jeyadev
Joan Swanekamp

Jason DiPonzio
Hinda Miller
Jennifer Ries-Taggart
Kathy Miller, BML Foundation President

NOT PRESENT

Mrs. Scott, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Kathy Miller provided the Board with a summary of the BML Foundation's history, purpose, and structure.

Having no further Matters of the President, Mrs. Scott moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of September 20, 2021, were distributed for review and approval. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the Minutes of September 20, 2021. THE MOTION WAS CARRIED with four in favor and one abstention from a member who was not present in September.

III. ACTION ITEMS

The Recommendation to Revise BML Personnel Policy was submitted for approval. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation to Revise BML Personnel Policy. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Accept Restricted Patron Donation was submitted for approval. Mr. Burger MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation to Accept Restricted Patron Donation. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Mrs. Scott moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for October 2021 was submitted for approval in the amount of \$15,085.60. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for October 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for October 2021 was submitted for approval in the amount of \$10.55. Mr. Burger MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Gift Fund Bills for October 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Mr. Jeyadev MOVED and Ms. Seigel SECONDED THE MOTION to adjourn the meeting. Mrs. Scott adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

November Board Meeting

November 15, 2021, at 4:30 PM
Location TBD