

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**  
Held as a Zoom Conference Call

**APPROVED MINUTES  
May 17, 2021**

**PRESENT**

Ruth Scott  
Harriet Seigel  
Michael Burger  
Surendar Jeyadev  
Joan Swanekamp

Jason DiPonzio  
Jennifer Ries-Taggart

**NOT PRESENT**

Hinda Miller

Mrs. Scott, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Mrs. Scott asked the Board to think about how they might establish relationships with the relatively new local members of the state legislature so that the elected officials learn about Brighton Memorial Library and how it serves the community. This will be discussed at the June Board meeting.

Having no further Matters of the President, Mrs. Scott moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of April 19, 2021, were distributed for review and approval. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Minutes of April 19, 2021. THE MOTION WAS CARRIED UNANIMOUSLY

**III. ACTION ITEMS**

The Recommendation to Approve Submission of 2020 Annual Report to New York State was submitted for approval. Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the Recommendation to Approve Submission of 2020 Annual Report to New York State. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve 2022-2024 Capital Improvement Plan (CIP) was submitted for approval. Ms. Swanekamp MOVED and Mr. Burger SECONDED THE MOTION to approve the Recommendation to Approve 2022-2024 Capital Improvement Plan (CIP). THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Mrs. Scott moved to the Approval of Bills.

#### **IV. APPROVAL OF BILLS**

The List of Bills for May 2021 was submitted for approval in the amount of \$50,149.47. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills for May 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for May 2021 was submitted for approval in the amount of \$68.41. Mr. Jeyadev MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Gift Fund Bills for May 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

#### **V. OTHER BUSINESS**

There being no further business, Mr. Burger MOVED and Mr. Jeyadev SECONDED THE MOTION to adjourn the meeting. Mrs. Scott adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

#### **DATES TO REMEMBER:**

June Board Meeting

June 21, 2021, at 4:30 PM via Zoom