

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
July 20, 2020**

PRESENT

Linda Rapkin
Harriet Seigel
Joan Swanekamp

Hinda Miller
Jennifer Ries-Taggart

NOT PRESENT

Ruth Scott
Andrea Koch

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Ms. Rapkin led a discussion about finding a new Board member to fill Andrea Koch's position.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of June 15, 2020, were distributed for review and approval. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the Minutes of June 15, 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Approve 2021 BML Budget was submitted for approval. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the Recommendation to Approve 2021 BML Budget. THE MOTION WAS CARRIED UNANIMOUSLY.

Ms. Rapkin expressed her appreciation for all the budget preparation work done by Ms. Ries-Taggart and Ms. Muir.

The Recommendation to Approve Adoption of Revised BML Patron Behavior Policy was submitted for approval. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation to Approve Adoption of Revised BML Patron Behavior Policy. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for July 2020 was submitted for approval in the amount of \$38,524.92. The List of Gift Fund Bills for July 2020 was submitted for approval in the amount of \$98.00. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for July 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

August Board Meeting	August 19, 2020, at 3:30 PM
2020 BML Budget presentation	August 19, 2020, at 4:00 PM