

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
November 19, 2018**

PRESENT

Linda Rapkin
Kathy Miller
Harriet Seigel

David King
Jennifer Ries-Taggart

NOT PRESENT

Ruth Scott
Andy Kappy

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

The Nominating Committee proposed a slate of officers for 2019 as follows: Linda Rapkin, President; Ruth Scott, Vice President. Ms. Seigel **MOVED** and Ms. Miller **SECONDED THE MOTION** to approve Ms. Rapkin as President for 2019. **THE MOTION WAS CARRIED UNANIMOUSLY.** The vote for Mrs. Scott as Vice President will be held at the December meeting.

On behalf of the board, Ms. Rapkin wished the entire BML staff a safe and enjoyable Thanksgiving holiday.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of October 15, 2018, were distributed for review and approval. Ms. Seigel **MOVED** and Ms. Miller **SECONDED THE MOTION** to approve the Minutes of October 15, 2018. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation to Approve Adoption of 2019 BML Board Meeting Schedule was submitted for approval. Ms. Seigel **MOVED** and Ms. Miller **SECONDED THE MOTION** to

approve the Recommendation to Approve Adoption of 2019 BML Board Meeting Schedule. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve Adoption of 2019 BML Closing Schedule was submitted for approval. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the Recommendation to Approve Adoption of 2019 BML Closing Schedule. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for November 2018 was submitted for approval in the amount of \$53,699.00. The List of Gift Fund Bills for November 2018 was submitted for approval in the amount of \$3,830.00. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for November 2018. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

December Board Meeting

December 17, 2018, at 4:30 PM
Founder's Conference Room