

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
June 18, 2018**

**PRESENT**

Linda Rapkin  
Ruth Scott  
Andy Kappy  
Harriet Seigel

David King  
Jennifer Ries-Taggart

**NOT PRESENT**

Kathy Miller

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Rapkin expressed her satisfaction with the new process of three board members reviewing the bills prior to the meeting. Everyone concurred.

Ms. Ries-Taggart reported on her work with Mr. Bach from Harris Beach; she expects the certificate of incorporation to be completed soon. Mr. Bach anticipates the library foundation could be operational by September.

Ms. Rapkin complimented all the members of the Friends for working so hard and doing so many things during the booksales. Speaking on behalf of the board, she said they are extremely appreciative of the effort put forth by the Friends.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of May 21, 2018, were distributed for review and approval. Ms. Seigel **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Minutes of May 21, 2018. **THE MOTION WAS CARRIED UNANIMOUSLY.**

### **III. ACTION ITEMS**

The Recommendation to Approve 2018-2022 BML Long Range Plan was submitted for approval. Mrs. Scott MOVED and Ms. Rapkin SECONDED THE MOTION to approve the Recommendation to Approve 2018-2022 BML Long Range Plan. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

### **IV. APPROVAL OF BILLS**

The List of Bills for June 2018 was submitted for approval in the amount of \$45,575.98. The List of Gift Fund Bills for June 2018 was submitted for approval in the amount of \$3,463.49. Mrs. Scott MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for June 2018. THE MOTION WAS CARRIED UNANIMOUSLY.

### **V. OTHER BUSINESS**

There being no further business, Ms. Seigel MOVED and Mr. Kappy SECONDED THE MOTION to adjourn the meeting. THE MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

### **DATES TO REMEMBER:**

July Board Meeting

July 16, 2018, at 4:30 PM  
Founder's Conference Room