

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

APPROVED MINUTES

November 2025

PRESENT

Harriet Siegel	Surendar Jeyadev
Joan Swanekamp	Kristen Totleben
Cindy Stuart	Jennifer Ries-Taggart
Michael Burger	Nate Salzman
Earl Johnson	Sumegha Juneja

I. MATTERS OF THE PRESIDENT

Ms. Swanekamp, President of the Board, called the meeting to order. Earl Johnson, the Finance Director of the Town of Brighton, presented an overview of the library's budget within the larger town budget. Having no other Matters of the President, Ms. Swanekamp moved to the Approval of the Minutes.

II. APPROVAL OF THE MINUTES

The Minutes of October 20, 2025, were distributed for review and approval. Mr. Jeyadev MOVED and Ms. Totleben SECONDED THE MOTION to approve the Minutes of October 20, 2025. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Approve Adoption of the 2026 BML Board Meeting Schedule was submitted for approval. Ms. Totleben MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the 2026 BML Board Meeting Schedule. THE MOTION WAS APPROVED UNANIMOUSLY.

The Recommendation to Approve Adoption of the 2026 BML Closing Schedule was submitted for approval. Ms. Siegel MOVED and Ms. Totleben SECONDED THE MOTION to approve the 2026 BML Closing Schedule. THE MOTION WAS APPROVED UNANIMOUSLY. There being no additional Action Items, Ms. Swanekamp moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for November 2025 was submitted for approval in the amount of \$23,390.49. Ms. Totleben MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the List of Bills for November 2025. THE MOTION WAS CARRIED UNANIMOUSLY. The List of Gift Fund Bills for November 2025 was submitted in the amount of \$33,657.30. Mr. Jeyadev MOVED and

Ms. Totleben SECONDED THE MOTION to approve the List of Gift Fund Bills for November 2025. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Ms. Swanekamp adjourned the meeting.

Respectfully submitted,
Jennifer Hall, Administrative Assistant

DATES TO REMEMBER:

December Board Meeting: December 15, 2025 4:30 pm
Learning Center