

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
21 September 2026**

PRESENT

Joan Swanekamp
Michael Burger
Kristen Totleben

Jennifer Ries-Taggart
Cindy Stuart

I. MATTERS OF THE PRESIDENT

Ms. Swanekamp, President of the Board, called the meeting to order. Having no other Matters of the President, Ms. Swanekamp moved to the Approval of the Minutes.

II. APPROVAL OF THE MINUTES

The Minutes of August 26, 2026, were distributed for review and approval. Mr. Burger MOVED and Ms. Totleben SECONDED THE MOTION to approve the Minutes of August 26, 2026. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation for Authorization to Enter into Professional Services Contracts for 2026 All Staff Training was submitted for approval. Mr. Burger MOVED and Ms. Totleben SECONDED THE MOTION to approve the Professional Services Contract for 2026 BML All Staff Training. THE MOTION WAS APPROVED UNANIMOUSLY.

The Recommendation to Approve the 2026-2031 MCLS (Monroe County Library System) Direct Access Plan of Service was submitted for approval. Ms. Totleben MOVED and Mr. Burger SECONDED THE MOTION to approve the MCLS Direct Access Plan of Service. THE MOTION WAS APPROVED UNANIMOUSLY.

IV. APPROVAL OF BILLS

The List of Bills for September 2026 was submitted for approval in the amount of \$20,799.93. Ms. Totleben MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for September 2026. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for September 2026 was submitted in the amount of \$162.40. Mr. Burger MOVED and Ms. Totleben SECONDED THE MOTION to approve the List of Gift Fund Bills for September 2026. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no additional items, Ms. Tottleben MOVED and Ms. Burger SECONDED THE MOTION to adjourn the meeting. Ms. Swanekamp adjourned the meeting.

Respectfully submitted,
Masasa Moyo, Administrative Assistant

DATES TO REMEMBER:

October Board Meeting:

October 19, 2026 @ 4:30 pm
Conference Room