

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**
Held as a Zoom Conference Call

**APPROVED MINUTES
December 21, 2020**

PRESENT

Linda Rapkin
Ruth Scott
Andrea Koch
Harriet Seigel
Joan Swanekamp

Jason DiPonzio
Hinda Miller
Jennifer Ries-Taggart

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Ms. Rapkin announced the proposed slate of officers for 2021: Ruth Scott, President; Harriet Seigel, Vice President. Mrs. Scott has served on several boards of trustees and brings a wealth of experience from her work with many organizations. Ms. Koch **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the slate of officers for 2021. **THE MOTION WAS CARRIED UNANIMOUSLY.**

Ms. Rapkin thanked Ms. Koch for her input and wisdom over the past two years, and shared the Board's appreciation for her work and sadness at her departure.

In her final meeting, Ms. Rapkin thanked current and past Board members and Ms. Ries-Taggart for making her time on the Board a very positive experience. Everyone she worked with as a Board member contributed to making her a better person. She felt honored and privileged to serve on the BML Board.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of November 16, 2020, were distributed for review and approval. Ms. Seigel **MOVED** and Mrs. Scott **SECONDED THE MOTION** to approve the Minutes of November 16, 2020. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation for 2020 Year-End Budget Closing was submitted for approval. Mrs. Scott MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation for 2020 Year-End Budget Closing. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Accept Restricted Patron Donation was submitted for approval. Ms. Seigel MOVED and Ms. Koch SECONDED THE MOTION to approve the Recommendation to Accept Restricted Patron Donation. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for December 2020 was submitted for approval in the amount of \$46,115.18. The List of Gift Fund Bills for December 2020 was submitted for approval in the amount of \$12,012.40. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and Gift Fund Bills for December 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Ms. Rapkin thanked everyone for connecting via Zoom for today's meeting and offered her hopes for a healthy and happy New Year. Best wishes to Mrs. Scott, Ms. Siegel, and Ms. Swanekamp as they welcome two new trustees in January.

There being no further business, Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

January Board Meeting

January 18, 2021, at 4:30 PM via Zoom