

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
November 18, 2019**

**PRESENT**

Linda Rapkin  
Andrea Koch  
Harriet Seigel  
Joan Swanekamp

Jennifer Ries-Taggart

**NOT PRESENT**

Ruth Scott

Jason DiPonzio  
Hinda Miller

Ms. Rapkin, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Rapkin welcomed Ms. Swanekamp back to the Board meetings.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of October 21, 2019, were distributed for review and approval. Ms. Seigel **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the Minutes of October 21, 2019. **THE MOTION WAS CARRIED UNANIMOUSLY.**

**III. ACTION ITEMS**

The Recommendation to Approve Adoption of 2020 BML Board Meeting Schedule was submitted for approval. Ms. Koch **MOVED** and Ms. Seigel **SECONDED THE MOTION** to approve the Recommendation to Approve Adoption of 2020 BML Board Meeting Schedule. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The Recommendation to Approve Adoption of 2020 BML Closing Schedule was submitted for approval. Ms. Swanekamp **MOVED** and Ms. Seigel **SECONDED THE MOTION** to approve the Recommendation to Approve Adoption of 2020 BML Closing Schedule. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

#### **IV. APPROVAL OF BILLS**

The List of Bills for November 2019 was submitted for approval in the amount of \$38,093.20. The List of Gift Fund Bills for November 2019 was submitted for approval in the amount of \$13,111.20. Ms. Seigel **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the List of Bills and the List of Gift Fund Bills for November 2019. **THE MOTION WAS CARRIED UNANIMOUSLY.**

#### **V. OTHER BUSINESS**

The Board discussed the negative revenue effects of auto renew, expressing their resistance to same. Ms. Rapkin thanked Ms. Ries-Taggart for crafting an opposition statement that was sent to the MCLS Board.

Ms. Rapkin appointed Mrs. Scott and Ms. Seigel to the Nominating Committee.

There being no further business, Ms. Swanekamp **MOVED** and Ms. Koch **SECONDED THE MOTION** to adjourn the meeting. **THE MOTION WAS CARRIED UNANIMOUSLY.** Ms. Rapkin adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

#### **DATES TO REMEMBER:**

December Board Meeting

December 16, 2019, at 4:30 PM  
Founder's Conference Room