

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
April 2025**

PRESENT

Harriet Seigel	Nathan Salzman
Joan Swanekamp	Kristen Totleben
Surendar Jeyadev	Cindy Stuart
Michael Burger	Jennifer Ries-Taggart

Ms. Swanekamp, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Joan shared with the board that she received a proclamation on behalf of the library from the town of Brighton during National Library Week.

Having no further Matters of the President, Ms. Swanekamp moved to the Approval of the Minutes.

II. APPROVAL OF THE MINUTES

The Minutes of March 17, 2025 were distributed for review and approval. Ms. Seigel MOVED and Ms. Totleben SECONDED THE MOTION to approve the Minutes of February 17, 2025. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Approve the 2026-2028 Capital Improvement Plan was submitted for approval. Mr. Jeyadev MOVED and Ms. Seigel SECONDED THE MOTION to approve the 2026-2028 Capital Improvement Plan. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve the Revised BML Patron Behavior Policy was submitted for approval. Ms. Totleben MOVED and Mr. Burger SECONDED THE MOTION. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve the Submission of the 2024 Annual Report to New York State was submitted for approval. Mr. Burger MOVED and Ms. Seigel SECONDED THE MOTION. THE MOTION WAS CARRIED UNANIMOUSLY.

IV. APPROVAL OF BILLS

The List of Bills for April 2025 was submitted for approval in the amount of \$20,826.30. Ms. Seigel MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the List of Bills for April 2025. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for April 2025 was submitted for approval in the amount of \$1687.64. Mr. Jeyadev MOVED and Ms. Totleben SECONDED THE MOTION to approve the List of Gift Fund Bills for April 2025. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Ms. Totleben MOVED and Ms. Seigel SECONDED THE MOTION to adjourn the meeting. Ms. Swanekamp adjourned the meeting.

Respectfully submitted,
Jennifer Hall, Administrative Assistant

DATES TO REMEMBER:

May Board Meeting:

May 19, 2025 4:30 pm
Learning Center