

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
May 21, 2018**

**PRESENT**

Linda Rapkin  
Ruth Scott  
Andy Kappy  
Kathy Miller  
Harriet Seigel

Jason DiPonzio  
David King  
Jennifer Ries-Taggart

Ms. Rapkin, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Rapkin expressed her appreciation to the Annual Dinner planning committee and said it was a wonderful event.

Ms. Rapkin welcomed Mr. Eric Bach, an attorney at Harris Beach, to discuss the next steps to set up a foundation for the library. To meet the requirement of an approved Purpose Statement for the Brighton Memorial Library Foundation, Ms. Ries-Taggart proposed the following: “The foundation is formed and shall be operated exclusively for the charitable purposes of benefiting and supporting the Brighton Memorial Library.” Mrs. Scott MOVED and Ms. Miller SECONDED THE MOTION to approve the Foundation Purpose Statement as written. THE MOTION WAS CARRIED with four votes in favor and one abstention.

Having no further Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of April 16, 2018, were distributed for review and approval. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the Minutes of April 16, 2018. THE MOTION WAS CARRIED UNANIMOUSLY.

### **III. ACTION ITEMS**

The Recommendation to Approve 2019-2021 Capital Improvement Plan (CIP) was submitted for approval. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the Recommendation to Approve 2019-2021 Capital Improvement Plan (CIP). THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

### **IV. APPROVAL OF BILLS**

The List of Bills for May 2018 was submitted for approval in the amount of \$35,023.54. The List of Gift Fund Bills for May 2018 was submitted for approval in the amount of \$688.33. Ms. Seigel MOVED and Ms. Miller SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for May 2018. THE MOTION WAS CARRIED UNANIMOUSLY.

### **V. OTHER BUSINESS**

There being no further business, Mr. Kappy MOVED and Ms. Miller SECONDED THE MOTION to adjourn the meeting. The MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

### **DATES TO REMEMBER:**

June Board Meeting

June 18, 2018, at 4:30 PM  
Founder's Conference Room