

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**DRAFT MINUTES
February 19, 2024**

PRESENT

Harriet Seigel
Joan Swanekamp
Surendar Jeyadev
Cindy Stuart
Jennifer Ries-Taggart

NOT PRESENT

Michael Burger
Kristen Totleben

Ms. Seigel, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Ms. Seigel reviewed the proposed slate of officers for 2024: Harriet Seigel, President; Joan Swanekamp, Vice President. Ms. Seigel **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the slate of officers for 2024. **THE MOTION WAS CARRIED UNANIMOUSLY.**

Having no further Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of January 15, 2024, were distributed for review and approval. Ms. Swanekamp **MOVED** and Mr. Jeyadev **SECONDED THE MOTION** to approve the Minutes of January 15, 2024. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

There being no Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for February 2024 was submitted for approval in the amount of \$20,695.42. Mr. Jeyadev **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the List of Bills for February 2024. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The List of Gift Fund Bills for February 2024 was submitted for approval in the amount of \$14,843.00. Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the List of Gift Fund Bills for February 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

The 2023 BML Gift Fund Annual Report was submitted for receipt and filing. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to receive and file the 2023 BML Gift Fund Annual Report. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

March Board Meeting

March 18, 2024, at 4:30 PM
Learning Center