

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
June 19, 2023**

PRESENT

Harriet Seigel
Joan Swanekamp
Michael Burger
Surendar Jeyadev
Kristen Totleben
Jason DiPonzio
Cindy Stuart
Jennifer Ries-Taggart

NOT PRESENT

Ms. Seigel, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Ms. Seigel moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of May 15, 2023, were distributed for review and approval. Ms. Swanekamp MOVED and Ms. Totleben SECONDED THE MOTION to approve the Minutes of May 15, 2023. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Appoint Executive Director as Authorized Signer for Estate Donations was submitted for approval. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation to Appoint Executive Director as Authorized Signer for Estate Donations. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation for Reinvestment of Certificate of Deposit was submitted for approval. Ms. Swanekamp MOVED and Ms. Totleben SECONDED THE MOTION to approve the Recommendation for Reinvestment of Certificate of Deposit. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Ms. Seigel moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for June 2023 was submitted for approval in the amount of \$33,155.33. Mr. Burger **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the List of Bills for June 2023. **THE MOTION WAS CARRIED UNANIMOUSLY.**

The List of Gift Fund Bills for June 2023 was submitted for approval in the amount of \$4,112.16. Ms. Swanekamp **MOVED** and Mr. Burger **SECONDED THE MOTION** to approve the List of Gift Fund Bills for June 2023. **THE MOTION WAS CARRIED UNANIMOUSLY.**

V. OTHER BUSINESS

There being no further business, Mr. Burger **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

July Board Meeting

July 17, 2023, at 4:30 PM
Learning Center