

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**
Held as a Zoom Conference Call

**APPROVED MINUTES
November 15, 2021**

PRESENT

Ruth Scott
Harriet Seigel
Michael Burger
Surendar Jeyadev

Jason DiPonzio
Hinda Miller
Jennifer Ries-Taggart

NOT PRESENT

Joan Swanekamp

Mrs. Scott, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Mrs. Scott moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of October 18, 2021, were distributed for review and approval. Ms. Seigel MOVED and Mr. Burger SECONDED THE MOTION to approve the Minutes of October 18, 2021. THE MOTION WAS CARRIED UNANIMOUSLY

III. ACTION ITEMS

The Recommendation to Close the Library for Staff Meetings was submitted for approval. After review and discussion, the Board agreed that since this is an operational issue, the decision is within the Executive Director's authority.

The Recommendation to Approve Adoption of 2022 BML Board Meeting Schedule was submitted for approval. Mr. Burger MOVED and Ms. Seigel SECONDED THE MOTION to approve the Recommendation to Approve Adoption of 2022 BML Board Meeting Schedule. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation to Approve Adoption of 2022 BML Closing Schedule was submitted for approval. Ms. Seigel MOVED and Mr. Burger SECONDED THE MOTION to approve the

Recommendation to Approve Adoption of 2022 BML Closing Schedule. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Mrs. Scott moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for November 2021 was submitted for approval in the amount of \$49,499.41. Mr. Jeyadev MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Bills for November 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for November 2021 was submitted for approval in the amount of \$4,559.89. Ms. Seigel MOVED and Mr. Burger SECONDED THE MOTION to approve the List of Gift Fund Bills for November 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Seigel MOVED and Mr. Jeyadev SECONDED THE MOTION to adjourn the meeting. Mrs. Scott adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

December Board Meeting

December 20, 2021, at 4:30 PM
Zoom meeting, unless otherwise determined