

**BRIGHTON MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES  
January 15, 2024**

**PRESENT**

Harriet Seigel  
Joan Swanekamp  
Michael Burger (by phone)  
Surendar Jeyadev  
Kristen Totleben  
Cindy Stuart  
Jennifer Ries-Taggart

**NOT PRESENT**

Ms. Seigel, President of the Board, called the meeting to order.

**I. MATTERS OF THE PRESIDENT**

Ms. Seigel initiated discussion of proposed changes to the Learning Center Policy, more clearly defining who may use the room. Ms. Swanekamp **MOVED** and Ms. Totleben **SECONDED THE MOTION** to approve the proposed changes to the Learning Center Policy. **THE MOTION WAS CARRIED** with four in favor and one opposed.

Having no further Matters of the President, Ms. Seigel moved to the Approval of Minutes.

**II. APPROVAL OF MINUTES**

The Minutes of December 18, 2023, were distributed for review and approval. Ms. Swanekamp **MOVED** and Ms. Totleben **SECONDED THE MOTION** to approve the Minutes of December 18, 2023, with one correction. **THE MOTION WAS CARRIED UNANIMOUSLY.**

**III. ACTION ITEMS**

The Recommendation to Approve 2023 FFRPL Grant Annual Report was submitted for approval. Mr. Burger **MOVED** and Ms. Swanekamp **SECONDED THE MOTION** to approve the Recommendation to Approve 2023 FFRPL Grant Annual Report. **THE MOTION WAS CARRIED UNANIMOUSLY.**

There being no further Action Items, Ms. Seigel moved to the Approval of Bills.

#### **IV. APPROVAL OF BILLS**

The List of Bills for January 2024 was submitted for approval in the amount of \$14,505.90. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Bills for January 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for January 2024 was submitted for approval in the amount of \$1,044.65. Ms. Swanekamp MOVED and Ms. Totleben SECONDED THE MOTION to approve the List of Gift Fund Bills for January 2024. THE MOTION WAS CARRIED UNANIMOUSLY.

#### **V. OTHER BUSINESS**

There being no further business, Ms. Totleben MOVED and Ms. Swanekamp SECONDED THE MOTION to adjourn the meeting. Ms. Seigel adjourned the meeting.

Respectfully submitted,  
Kathy Whitbeck

#### **DATES TO REMEMBER:**

February Board Meeting

February 19, 2024, at 4:30 PM  
Learning Center