

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
October 19, 2020**

PRESENT

Linda Rapkin
Ruth Scott
Andrea Koch
Harriet Seigel
Joan Swanekamp

Hinda Miller
Jennifer Ries-Taggart

NOT PRESENT

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of September 21, 2020, were distributed for review and approval. Ms. Swanekamp MOVED and Mrs. Scott SECONDED THE MOTION to approve the Minutes of September 21, 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation to Transfer Funds from BML Reserve and Gift Funds to 2020 Operating Budget was submitted for approval. Ms. Seigel MOVED and Mrs. Scott SECONDED THE MOTION to approve the Recommendation to Transfer Funds from BML Reserve and Gift Funds to 2020 Operating Budget. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for October 2020 was submitted for approval in the amount of \$18,281.08. There are no Gift Fund Bills for October 2020. Ms. Swanekamp MOVED and Ms. Koch SECONDED THE MOTION to approve the List of Bills for October 2020. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Ms. Rapkin thanked Ms. Whitbeck for reserving the Town Hall Auditorium for the October through December Library Board meetings.

There being no further business, Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

November Board Meeting

November 16, 2020, at 4:30 PM