

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
September 20, 2021**

PRESENT

Ruth Scott
Harriet Seigel
Surendar Jeyadev
Joan Swanekamp

Jason DiPonzio
Hinda Miller
Jennifer Ries-Taggart

NOT PRESENT

Michael Burger

Mrs. Scott, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Mrs. Scott encouraged Board Members to raise awareness of BML and its impact on the community in any contact they have with elected representatives.

Having no further Matters of the President, Mrs. Scott moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of August 16, 2021, were distributed for review and approval. Ms. Swanekamp MOVED and Ms. Seigel SECONDED THE MOTION to approve the Minutes of August 16, 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

III. ACTION ITEMS

The Recommendation for Authorization to Enter into Professional Services Contract for 2021–2022 Annual Campaign Printing and Mailing was submitted for approval. Ms. Swanekamp MOVED and Mr. Jeyadev SECONDED THE MOTION to approve the Recommendation for Authorization to Enter into Professional Services Contract for 2021–2022 Annual Campaign Printing and Mailing. THE MOTION WAS CARRIED UNANIMOUSLY.

The Recommendation for Authorization to Enter into Professional Services Contract for 2021 All Staff Training was submitted for approval. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the Recommendation for Authorization to Enter into

Professional Services Contract for 2021 All Staff Training. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no additional Action Items, Mrs. Scott moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for September 2021 was submitted for approval in the amount of \$24,346.78. Mr. Jeyadev MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Bills for September 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

The List of Gift Fund Bills for September 2021 was submitted for approval in the amount of \$7,806.57. Ms. Seigel MOVED and Ms. Swanekamp SECONDED THE MOTION to approve the List of Gift Fund Bills for September 2021. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Ms. Seigel MOVED and Mr. Jeyadev SECONDED THE MOTION to adjourn the meeting. Mrs. Scott adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

October Board Meeting

October 18, 2021, at 4:30 PM
Founder's Conference Room