

**BRIGHTON MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING**

**APPROVED MINUTES
April 16, 2018**

PRESENT

Linda Rapkin
Andy Kappy
Kathy Miller
Harriet Seigel

David King
Jennifer Ries-Taggart

NOT PRESENT

Ruth Scott

Jason DiPonzio

Ms. Rapkin, President of the Board, called the meeting to order.

I. MATTERS OF THE PRESIDENT

Having no Matters of the President, Ms. Rapkin moved to the Approval of Minutes.

II. APPROVAL OF MINUTES

The Minutes of March 19, 2018, were distributed for review and approval. Ms. Miller **MOVED** and Ms. Seigel **SECONDED THE MOTION** to approve the Minutes of March 19, 2018. **THE MOTION WAS CARRIED UNANIMOUSLY.**

III. ACTION ITEMS

The Recommendation for Authorization to Enter into Professional Services Contract to Create Library Foundation was submitted for approval. Ms. Miller **MOVED** and Ms. Rapkin **SECONDED THE MOTION** to approve the Recommendation for Authorization to Enter into Professional Services Contract to Create Library Foundation. **THE MOTION WAS CARRIED** with three in favor and one opposed.

The Recommendation to Approve Submission of 2017 Annual Report to New York State was submitted for approval. Mr. Kappy MOVED and Ms. Miller SECONDED THE MOTION to approve the Recommendation to Approve Submission of 2017 Annual Report to New York State. THE MOTION WAS CARRIED UNANIMOUSLY.

There being no further Action Items, Ms. Rapkin moved to the Approval of Bills.

IV. APPROVAL OF BILLS

The List of Bills for April 2018 was submitted for approval in the amount of \$16,788.52. The List of Gift Fund Bills for April 2018 was submitted for approval in the amount of \$772.70. The 2017 Gift Fund Treasurer's Report was submitted for receipt and filing. Ms. Miller MOVED and Ms. Seigel SECONDED THE MOTION to approve the List of Bills and the List of Gift Fund Bills for April 2018 and to Receive and File 2017 Gift Fund Treasurer's Report. THE MOTION WAS CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

There being no further business, Mr. Kappy MOVED and Ms. Miller SECONDED THE MOTION to adjourn the meeting. The MOTION WAS CARRIED UNANIMOUSLY. Ms. Rapkin adjourned the meeting.

Respectfully submitted,
Kathy Whitbeck

DATES TO REMEMBER:

May Board Meeting

May 21, 2018, at 4:30 PM
Founder's Conference Room